

**Corporate Committee  
Action Tracker**

<b>Mtg. Date</b>	<b>Action</b>	<b>Response</b>	<b>Who by</b>	<b>Completed</b>
5 <sup>th</sup> February	The Committee requested benchmarking data with other local authorities in relation to overpayment of benefits.	Email sent on 1 <sup>st</sup> March with the DWP published figures for 2017-18 and the statistical release up to September 2018.	Amelia Hadjimichael	Ongoing
5 <sup>th</sup> February	The Committee requested a follow up report, at the halfway point in next year's collection process, to provide an update on efforts to reduce the backlog of overpayments as well as some further benchmarking.	Agreed – follow up report to come back in December 2019.	Amelia Hadjimichael	Ongoing
5 <sup>th</sup> February	The Committee requested that future treasury management reports be broken down by capital spend for each service area.	Officers have agreed to incorporate this into the next treasury management strategy statement.	Thomas Skeen	Ongoing
5 <sup>th</sup> February	The Head of Pensions agreed to bring an update back to the Committee at its next meeting in relation to discussions underway with a software developer to build a patch on to SAP and improve its functionality.	This additional functionality is in place.	Thomas Skeen	Ongoing
5 <sup>th</sup> February	The Committee requested to see a copy of the housing maintenance objection to the 2017/18 Statement of Accounts, as well as the auditor's judgement, when it was available.	Objection circulated to Committee by email on 26 <sup>th</sup> February.	BDO/Clerk	Completed
5 <sup>th</sup> February	The Chair requested further information in relation to the review of the pooling of housing capital receipt returns and the specific issues involved.		BDO	Ongoing
5 <sup>th</sup> February	The Committee requested that it receive information on issues raised during the audit process at an early stage and asked that a process be developed to ensure this. The Committee requested a full report on the two issues that were discussed on the asset register and the underestimation of care costs.	A summary of both issues will be included in the officer's covering report that will accompany BDO's March audit planning report.	BDO/ Thomas Skeen	Ongoing
3rd December	Update from the AD Schools and Learning on the audit process for academy schools and on the analysis of which schools did not attend audit training and any correlation with those receiving poor audit scores.	Officers have been chased for a response.	Eveleen Riordan/Clerk	Ongoing
3rd December	Chair agreed to meet with officers and the relevant Committee members to discuss how best to progress the issue around equalities monitoring and fraud	Head of Audit agreed to meet with relevant Councillors.	Cllr Gunes/ Minesh Jani	Ongoing

	investigations.			
3rd December	The Committee raised concerns with a number of areas of building compliance set out in the Annual Report and commented that there did not seem to be details of corrective action or risk profile. A report back to the Committee was requested, suggested that it would be in 6 months' time.	The next Property Compliance Board is on 14/02/2019. A new reporting system has been proposed so different sections in charge of properties can report on compliance on a systematic way. These will allow the service to risk profile the Council's stock.	Andrew Meek	Ongoing
20 <sup>th</sup> September	The Head of Audit and Risk Management agreed to come back to the Committee, following receipt of data matches, on potential fraud by contractors carrying out HfH major works	This will form part of an upcoming National Fraud Initiative report.	Minesh Jani	Ongoing
20 <sup>th</sup> September	The Head of Audit and Risk Management agreed to speak to Mazars to produce some benchmarking around school audit compliance with statistical neighbours.	This action in ongoing.	Minesh Jani	Ongoing
20 <sup>th</sup> September	The Cabinet Member undertook to work with the Head of Audit to set up another governance training session for schools and to also write to school governors to remind them to attend.	Head of Audit and Risk Management has arranged governance training in February.	Minesh Jani/Cllr Weston	Ongoing